



ALLEGIAN T PREP
ACADEMY

APA August Board of Directors Meeting

July 26, 2018 5:30 p.m. – 7:30 p.m.

Allegiant Prep Academy – 3125 Concord
Ct., Indianapolis, IN 46222

Agenda

Action	Time	Item	Lead	Materials
	5:30	Welcome/Overview	Alyssa	
VOTE	5:35	Approve June Organizational Meeting Minutes	Alyssa	June Organizational Meeting Minutes
INFORM/VOTE	5:40	Governance Committee Report <ul style="list-style-type: none">Vote on ByLaws edit	Alyssa	Governance Committee Report
INFORM/VOTE	5:55	Finance Committee Report <ul style="list-style-type: none">Finance Committee ReportBrian Anderson to review 60 count day contingency budget	Terrell/Brian	Finance Committee Report APA Financial Procedures
INFORM	6:10	Fund Development Committee Report <ul style="list-style-type: none">CSP Grant Round 2 Update	Rick	
INFORM	6:25	Academic Achievement Committee Report	Charlie	Academic Achievement Committee Report
INFORM	6:40	Head of School Report	Rick	Head of School Report
INFORM	6:55	New Business <ul style="list-style-type: none">New Committee Members/structure	Alyssa/Rick	
	7:30	Adjourn Meeting	Alyssa	

Allegiant Preparatory Academy Charter School educates all students in grades K-8 with rigorous academics, character development, and a commitment to community necessary for college success and a life of positive action.

Allegiant Preparatory Board Meeting

July 26, 2018

Allegiant Prep Academy

3125 Concord Court

Indianapolis, IN 46222

Attendance:

Present: Brandon Lindsay, Alyssa Howard, Carlton Martin, Terrell Sarver (phone), Charlie Schlegel (phone)

Absent: Keanna Warren, Sequoia Anderson (staff)

Staff:

Rick Anderson (HoS)

Guests:

Brian Anderson (Back office provider)

Greeting, Call to Order

Alyssa Howard, Board Member, called the meeting to order at 5:38 PM. Board was directed to review the minutes of the June Board meeting. The meetings were approved unanimously.

Committee Reports:

• Governance Committee Report

- Proposed added language to the bylaws to allow the Secretary to make punctuation changes to the bylaws. Carlton made a motion to approve the proposed language. Brandon seconded the motion.
- Punctuation changes were made to paragraph 4.6 in the bylaws.
- There is a potential board member in the pipeline (Dan Harting)
- The board will receive Dan Harting's Resume and review
- Committee Changes
 - Keeanna Warren will switch from the Governance committee to the Academic Committee.

• Finance Committee Report

- Reviewed Financial Policies and Procedures
- Accounting firm added a segregation of duties control to the cash deposits procedure
- Accounting firm suggested that individuals handling money should attend State Board of Accounts (SBOA) training
- Discussed policy that requires any expenditures over \$25,000.00 to be approved by the board.
- Brian discussed budget scenario of 60 students
- Brian discussed the fact that the current budget at 80 students does not include any CSP grant funds; budget also inadvertently starts the building lease expense in July 2017 as opposed to January 2018 current budget
- Head of School is still working on submitting the application for the CSP grant (round 2)

Operations Update

- Rick discussed several items:
 - Marion County Health Department approved school kitchen
 - City Council approved rezoning/permits
 - APA passed Fire Marshall inspection
 - ICSB pre-opening visit: recommendation for approval
 - IHA will visit for final walkthrough and reimbursement of funds

Fund Development Committee Report

- CSP Grant Due 7/31/18; Rick will know by 8/30/18 if APA received the grant

Academic Accountability Committee Report

- Reviewed enrollment numbers - 50 kids as of 6/28/18 (33 K and 17 1st graders)
- Classroom sizes: 2 kindergarten; 1 first grade
- Discussed idea of developing an academic metrics monthly dashboard for the board
- Staffing: Two teachers were released; One teacher resigned

Head of School Report

- BES Summer Fellow (Traci Thibodeaux) was unable to complete summer fellowship due to a car accident
- IFF Loan closed and funds have been deposited
- Volunteers are still needed for Student Orientation (7/30 – 8/3)
- Ms. Crowe has been following up with families
- Upcoming Events:
 - Weekly canvassing
 - Student Orientation
 - New Family Orientation
 - 7/28 Back to School Events (Indianapolis Urban League, Covering Kids and Families, Christian Faith)

Questions and Closing Thoughts

- Meeting adjourned at 6:34 PM
- Next meeting is on August 23rd